

**COUNCIL PROCEEDINGS**  
**CITY OF TITONKA**  
**January 7, 2016**

Titonka City Council met in regular session Thursday, January 7, 2016 at 7:00 P.M. at City Hall.

The meeting was called to order at 7:00 P.M. by Mayor Boyken with council members Mike Fredrickson, Gail Hamilton, Nathan Hamilton, Deb Harms and Barbara Zwiefel present. Mary Ullmann, Kevin Hamilton, Todd Schwartz, Paul Jahnke, Adam Posey, and Clerk Karen Hamilton were also in attendance.

Motion was made by Harms and seconded by Zwiefel to approve the agenda. 5 ayes, 0 nays. Motion carried.

Motion was made by G. Hamilton and seconded by Fredrickson to approve the consent agenda. 5 ayes, 0 nays. Motion carried.

Motion was made by Zwiefel and seconded by Harms to approve the Certificate of Substantial Completion for the sewer project. 5 ayes, 0 nays. Motion carried.

Motion was made by Fredrickson and seconded by G. Hamilton to approve the lease between the Algona Community School District and the City of Titonka. 5 ayes, 0 nays. Motion carried.

The City Council discussed the school property. It was decided that a policy needs to be in place before the public is allowed to use the building.

Motion was made by Harms and seconded by Zwiefel to appoint Heather Brandt to the Library Board. 5 ayes, 0 nays. Motion carried.

Motion was made by Zwiefel and seconded by G. Hamilton to purchase a new magnetic utility locator at a price not to exceed \$650.00. 5 ayes, 0 nays. Motion carried.

Motion was made by Zwiefel and seconded by Harms to appoint Karen Hamilton as City Clerk. 5 ayes, 0 nays. Motion carried.

Mayor Boyken made the following committee appointments for 2016:

Mayor Pro-tem: Gail Hamilton  
Streets and Sidewalks: Mike Fredrickson and Barb Zwiefel  
Water and Sewer: Barb Zwiefel and Nathan Hamilton  
Park & Pool: Gail Hamilton and Deb Harms  
Community Center: Gail Hamilton and Mike Fredrickson  
Gas Utility: Barb Zwiefel and Nathan Hamilton  
Building Permits: Gail Hamilton and Nathan Hamilton

Equipment: Mike Fredrickson and Deb Harms  
Garbage Utility: Deb Harms and Barb Zwiefel  
Personnel/Hiring: Boyken, Gail Hamilton, Barb Zwiefel (Karen Hamilton when available)  
Disconnection Committee: Nathan Hamilton & Deb Harms  
Waste Management Association: Mayor fills this if needed

Motion was made by Hamilton and seconded by Zwiefel to reappointment Jeff Watkins to the Board of Adjustment.

Motion was made by Gail Hamilton and seconded by Harms to approve the RESOLUTION NAMING SIGNATORIES FOR THE CITY OF TITONKA. On roll call vote: AYES: Fredrickson, Gail Hamilton, Nathan Hamilton, Harms, Zwiefel. NAYS: None. Resolution Number 15-16-07 passed and approved this 7<sup>th</sup> day of January, 2016.

Motion was made by Zwiefel and seconded by Fredrickson to approve the RESOLUTION NAMING DEPOSITORIES. On roll call vote: AYES: Fredrickson, Gail Hamilton, Nathan Hamilton, Harms, Zwiefel. NAYS: None. Resolution Number 15-16-08 passed and approved this 7<sup>th</sup> day of January, 2016.

Motion was made by N. Hamilton and seconded by Harms to adjourn. Meeting adjourned 9:25 P.M.

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Karen Hamilton, City Clerk

ATTEST:

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Aaron Boyken, Mayor

**RECEIPTS: \$97,373.39** General Fund: 8,381.31, Library: 3,706.16, Road Use: 4,521.36, Trust & Agency: 2,230.38, Library Trust Total: .77, L.O.S.T Fund: 5,297.20, Tax Increment Financing: 13,873.67, Debt Service: 1,237.31; Community Improvement Trust Fund: .95, Water Utility Fund: 6,983.67, Sewer Utility Fund: 7,415.78, Ambulance Fund: 9,244.24, Gas Utility Fund: 27,811.21, Garbage Utility Fund: 5,463.31, Sales Tax Fund: 1206.07.

**EXPENDITURES: \$70,179.18.** General Fund: 17,635.08, Library: 2,906.38, Road Use: 2,865.25, Trust & Agency: 1,705.03, Water Utility Fund: 4,246.47, Sewer Utility Fund: 5,104.15, Ambulance Fund: 1,483.04, Gas Utility Fund: 29,681.59, Garbage Utility Fund: 3,677.19, Sales tax: 875.00.

Airgas USA, LLC, Oxygen, 199.50, Algona Glass, re-key school, 1,313.00; Alliant Energy, electricity, 2,536.29; Assurity Life Insurance Company, disability insurance, 226.94; Bomgaars, supplies, 61.79; Boyken Insurance Agency, city insurance, 6,000.00; Brandt Auto Repair, vehicle maintenance, 33.52; Country Woman, magazine subscription, 24.98; DeLage Landen, Office equipment lease, 53.00; Ditch Witch, Utiligrd Locator, 4,145.00; Duer, Kris, gas & water deposit refund, 140.00; Fauser Energy, propane, 22,675.05; Fenchel, Doster & Buck, city attorney fees, 1,273.00; Foertsch Plumbing & Heating, fixture, 207.00; Grainger, calibration, gas, 252.06; Gray, Kurt, gas & water deposit refund, 140.00; Hach Company, water test supplies, 102.89; Hanson, Brian, gas & water deposit refund, 140.00; Hawkins, water supplies & chemicals, 641.00; I&S Group, sewer project, 2375.55; Iowa Public Employees Retirement, IPERS, 1,862.24; John Deere Financial, supplies, 299.46; Johnson Controls, school heating system, 1,528.00; K&H Coop Oil Co, fuel, 520.62; Kadow, Hannah, gas & water deposit refund, 140.00; Karen Hamilton, medical reimbursement, 509.87; Keystone Laboratories, Inc, lagoon testing, 70.70; Kossuth County Auditor, landfill fees, 1,148.00; Lemars Public Library, materials, 25.00; Donald Lickteig, branch Disposal dump rent, 100.00; Midwest Building Materials, supplies, 10.25; Our Iowa, magazine subscription, 18.98; Payment Processing Center, I Wireless, cell phone, 54.84; Petty Cash, library postage, 19.09; Posey, Adam, cell phone reimbursement, 40.00; Post Office, stamps, 196.00; Quill Corporation, office supplies, 65.98; William Smidt, veh repair/maintenance, 718.01; Titonka-Burt Communications, telephone, fax, internet, 441.05; Titonka Food Center, supplies, 183.45; Titonka Municipal Utilities, utilities, 2,479.93; Federal/FICA taxes, 5,352.89; Treasurer, State of Iowa, sales tax, 875.00; withholding taxes, 354.00; TSB Visa, training/travel, 414.70; USA Bluebook, hydrant markers, 149.34; VISA, library books and supplies, 1,054.43; Wellmark Blue Cross Blue Shield, employee health insurance, 1,605.03; Zwiefel, Dawn, fitness ctr key deposit refund, 10.00; payroll, 7,391.75. Total 70,179.18.