

**COUNCIL PROCEEDINGS
CITY OF TITONKA
January 9, 2014**

Titonka City Council met in regular session Thursday, January 9, 2014 at 7:00 P.M. at City Hall.

Meeting was called to order by Mayor Boyken with council members Etherington, Hamilton, Johnson, Lee and Zwiefel present. Also attending were Kelly Evans with I&S Group, Laurie Lee, Avon Rurup, Paul Heyer, and Clerk Karen Hamilton.

Motion was made by Lee and seconded by Johnson to approve the agenda. 5 ayes, 0 nays. Carried.

Motion was made by Lee and seconded by Hamilton to approve the consent Agenda. 5 ayes, 0 nays. Carried.

Library co-directors, Laurie Lee and Avon Rurup, presented the Library budget for fiscal year 2014-15.

Council heard the second reading of the ordinance reducing the number of Library Board members from seven to five, and changing the composition. Motion was made by Etherington and seconded by Zwiefel to approve the second reading of the proposed ordinance reducing the number of Library Board members and changing the composition. On roll call vote: AYES: Etherington, Hamilton, Johnson, Zwiefel. NAYS: None. ABSTAIN: Lee. Motion carried.

Motion was made by Zwiefel and seconded by Etherington to adopt a RESOLUTION NAMING SIGNATORIES FOR THE CITY OF TITONKA. On roll call vote: AYES: Etherington, Hamilton, Johnson, Lee, Zwiefel. NAYS: None. Resolution No. 13-14-06 passed and approved this 9th day of January, 2014.

Motion was made by Lee and seconded by Zwiefel to adopt a RESOLUTION FOR SAFE DEPOSIT BOX ACCESS. On roll call vote: AYES: Etherington, Hamilton, Johnson, Lee, Zwiefel. NAYS: None. Resolution No. 13-14-07 passed and approved this 9th day of January, 2014.

Kelly Evans with I&S Group gave an update on the sewer project. The State Revolving Fund has approved the City for a Planning and Design loan for the amount not to exceed \$72,000 for improvements to the sanitary sewer system. Surveying will soon be complete.

Motion was made by Etherington and seconded by Lee to accept the bid from A-1 Concrete Grinding of Fairmont, Minnesota, for mud-jacking of the swimming pool deck to raise the concrete where needed, with costs not to exceed \$8,500. 5 ayes, 0 nays. Carried.

Motion was made by Etherington and seconded by Hamilton to accept Jeff Carlton's bid of \$.26 per meter for the used gas and water meters. 5 ayes, 0 nays. Carried.

Mayor Boyken made the following committee appointments:

- Mayor Pro-tem – Gail Hamilton
- Streets & Sidewalks – Etherington, Johnson
- Water & Sewer – Hamilton, Zwiefel
- Park & Pool – Hamilton, Lee
- Community Center – Johnson, Etherington
- Gas Utility – Lee, Zwiefel
- Building Permits – Johnson, Lee
- Equipment – Etherington, Lee
- Garbage Utility – Hamilton, Zwiefel
- Personnel/Hiring – Boyken, Etherington, Zwiefel
- Disconnection Committee – Hamilton, Johnson

Motion was made by Zwiefel and seconded by Etherington to appoint Karen Hamilton to serve a two year term as City Clerk. 5 ayes, 0 nays. Carried.

Mayor Boyken administered the Oath of Office to Karen Hamilton.

Motion was made by Etherington and seconded by Lee to adjourn. Meeting adjourned 8:25 P.M.

Karen Hamilton, City Clerk

ATTEST:

Aaron Boyken, Mayor

RECEIPTS: \$71,324.04 General Fund: 7,093.39, Library: 1,365.10, Road Use: 3,301.98, Trust & Agency: 1,606.96, Library Trust Total: .92, L.O.S.T Fund: 4,432.08, T.I.F: 639.91, Debt Service: 769.06, Community Improvement Trust Fund: 1.38; Water Utility Fund: 7,868.06; Sewer Utility

Fund: 8,620.01, Ambulance Fund: 1,117.01, Gas Utility Fund: 27,834.81, Garbage Utility Fund: 5,352.81, Sales Tax Fund: 1,320.56.

EXPENDITURES: \$128,343.92 General Fund: 13,751.12, Library: 2,702.66, Road Use: 3,586.67, Trust & Agency: 3,959.87, Debt Service: 3,798.16, Water Utility Fund: 4,089.28, Sewer Utility Fund: 12,660.60, Ambulance Fund: 2,659.35, Gas Utility Fund: 78,247.83, Garbage Utility Fund: 1,815.38, Sales Tax: 1,073.00.

Airgas North Central, Oxygen, 129.80; Alliant Energy, electricity, 2,276.12; Assurity Life Insurance Co, disability insurance, 226.94; B&D Drainage LLC, backhoe charge, 170.00; Beenken, Cindy, EMS conference, 586.72; Bomgaars, supplies, 67.99; Brandt Repair, veh repair, 125.04; Brown Supply Co, water supplies, 215.00; Cook's Scrap Iron & Metal, welding supply, 44.00; Country Woman, subscription, 14.98, Dakota Supply Group, meters, 1,223.33; Data Technologies, tax forms, 168.57; DeLage Landen, office equipment lease, 53.00; Fauser Energy, propane, 75,918.47; Fenchel, Doster & Buck, PLC, legal fees, 4,835.28; Hach Company, water testing, 412.62; Hawkins, supplies, 321.00; Heiman Fire Equipment, fire gear, 1,937.03; I&S Group, sewer project, 5,410.70; Iowa Association of Municipal Utilities, gas test, 15.00; Iowa Municipal Finance Officers, dues, 40.00; Iowa Public Employees Retirement, IPERS, 1,640.45; Iowa Utilities Board, FY 2013 remainder assessment, 114.33; John Deere Financial, supplies, 20.24; K&H Coop Oil Co, fuel, 1,023.05; Keystone Laboratories, Inc, lagoon testing, 162.00; Kossuth County Auditor, landfill fees, 780.00; Kossuth County EDC, virus protection, 36.00; Kossuth County Treasurer, property taxes/drainage assessment, 223.76; Ladies Home Journal, magazine subscription, 6.99; Marco, Inc, supplies, 53.97; Mastercard, library – books & supplies, 324.80; Micro Marketing, LLC, library supplies, 41.00; Midwest Meter, Inc, meter supplies & repairs, 1,056.37; North Iowa Mechanical, furnace repair, 212.14; Our Iowa, magazine subscription, 18.98, Payment Processing Center I Wireless, cell phones, 79.52; Petty Cash – library postage, 64.00; Post Office, postage, 184.00; Professional Claims Group, ambulance billing expense, 84.92; Quill Corporation, office supplies, 293.68; Schaller Public Library, book, 3.50; Simmering-Cory, Inc, grant application, 800.00; Southeastern Emergency Equipment, ambulance equipment, 1,058.25; State Hygienic Laboratory, water test, 12.00; Titonka-Burt Communications, telephone/internet, 363.10; Titonka Food Center, supplies & UPS, 514.95; Titonka Municipal Utilities, utilities, 808.04; Titonka Savings Bank, interest & loan payments, 7,284.70; Federal/FICA taxes, 3,639.02; Titonka Topic, advertising, 19.50, publication, 221.65; Trans-Iowa Equipment, street sweeper, 43.92; Treasurer, State of Iowa, sales tax, 1,073.00; state withholding, 417.00, Truenorth Companies, LC, Fire Dept Insurance, 427.50; VISA, training & supplies, 259.56; Wellmark Blue Cross Blue Shield, health insurance, 3,732.93; Woden Lumber, supplies, 132.54; payroll, 6,785.27.